

Appendix B: Protocol for Prohibited Systems

DO NOT PROCURE OR IMPLEMENT

- + Halt any procurement process immediately.

DOCUMENT THE PROHIBITION

- + Complete the Classification Memo.
- + Clearly state which prohibited indicators applied.
- + Explain why the violations could not be mitigated.

EXPLORE ALTERNATIVE SOLUTIONS

- + Revisit the original problem the AI system was intended to solve.
- + Explore alternative approaches and non-AI solutions that respect constitutional boundaries.
- + Consult stakeholders to develop preferable alternatives.

ORGANIZATIONAL LEARNING

- + Share lessons learned with the larger organization to prevent future proposals for prohibited systems.
- + Share information about the prohibited application with peers in your sector.